

# Shuffles NYC

Dear SHUFFLES Families,

As we look forward to the second week of our fall classes, we are so proud of the hard work and dedication from our students, parents, and staff. Our first week back in class was filled with so much joy and learning and we can't wait to watch our students shine throughout the year.

We began this year with a soft launch to ensure the safety of all students and staff and so that everyone could settle into academic routines and schedules. Following Mayor DeBlasio's announcement that public schools will delay in-person learning and return students to their classrooms in phases, SHUFFLES plans to push back our in-person opening for two weeks and begin our hybrid model on **Monday, October 19th**. These two weeks will allow us time to monitor the situation before welcoming classes back to Studio Maestro. We will release a comprehensive set of protocols on October 1st.

We continue to offer in-person, socially-distant private dance lessons for groups of up to three students throughout the fall, following the previously sent guidelines. Please reach out to our Studio Operations Manager, Tatum Grace Ludlam, at [studiomanager@shufflesnyc.com](mailto:studiomanager@shufflesnyc.com) if you are interested in signing up for in-person private lessons for you or with your Pod. Private lessons will also still be available outdoors (weather permitting) and on Zoom!

Please reach out if you have any questions.

Best wishes for the beginnings of fall,

Gail P. Crutchfield  
Founder & Executive Artistic Director

# Shuffles NYC

## **2020-2021 Fall Semester Update: 7/15/2020**

Dear SHUFFLES Families,

We are looking forward to the Fall 2020 semester at SHUFFLES, and we want to provide an update on our operating procedures to ensure the health and safety of our students and faculty. We will be following the most up to date recommended CDC, New York State and New York City guidelines.

As we develop our plans it is important to note guidelines will continue to evolve at SHUFFLES and Studio Maestro. Our mission statement... *to strive for professionalism balanced with large amounts of fun! SHUFFLES students should leave every day, and every year with joy and confidence...* will be upheld, while keeping everyone safe and healthy!

### **Below is a list of likely protocols we can anticipate in the Fall:**

-While in class and on the premises at Studio Maestro, everyone is required to wear a mask.

-The studio facilities will be cleaned nightly and deep-cleaned/sanitized weekly, and will have new state recommended HEPA air filtration systems installed on the premises. There will be allotted extra time between classes for wiping down high-touch surfaces.

-There will be stations in the lobby and in each studio with wipes and hand sanitizer. Students will be expected to sanitize their hands when they enter and exit the studio. We will no longer be handing out candy after class.

-Before entering the building, everyone will have their temperature taken. If you feel sick, please stay home. Please arrive 10 minutes before the start of your class to complete your health check and to ensure classes can still begin on time.

-The lobby will not be open to the public. Parents can drop off and pick up students at the 68th Street door. Younger students will be escorted by SHUFFLES staff to meet their caregiver.

-Start times for classes will be staggered to avoid congestion in the lobby and during check-in.

-Dressing rooms will not be open; please arrive for your SHUFFLES classes already dressed in uniform. Bathrooms will be open to one person at a time.

-Capacity in each studio will be restricted to avoid crowding and specific dancing locations will be marked on the floor to adhere to social distancing guidelines. If your class size exceeds the new recommended physical capacity guidelines, you may be asked to rotate weekly between the studio and the online class format. More information will follow as we approach the beginning of the semester.

- We continue to monitor the situation on current best practices for in-person singing. MP3 recordings for Musical Theater classes will be distributed for vocalizing and at-home practicing. Musical Theater classes in the Fall will have an emphasis on acting skills, scene work, and theater dance choreography.

**-All classes will be offered both in the studio and online.**

-Private voice lessons will remain online. Private dance lessons may be scheduled in the studio or online.

At any point, we may need to switch to a fully online schedule.

We look forward to seeing our SHUFFLES community soon! We would appreciate you taking the time to complete a brief survey based on the information above.

[Fill out the Enrollment Check-in Survey](#)

Please let us know if you have any questions.

Sincerely,  
Gail P. Crutchfield  
Founder and Executive Artistic Director

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## ***2020-2021 Fall Semester Update: 8/10/2020***

Dear SHUFFLES Families,

With the new school year quickly approaching and New York releasing reopening guidelines for schools, we will move forward with a soft launch for our Fall 2020 SHUFFLES semester, remaining on Zoom for classes at the beginning of the semester. We make this decision in the hope of bringing clarity as you ease into your fall schedule and settle into a new academic routine. Virtual classes will begin on September 14th.

We plan to open our hybrid class model on October 5th with online and in-person formats. We will monitor this date and adjust accordingly to ensure safety of our staff and students.

We are happy to begin offering in-person socially distant private dance lessons throughout August and continuing into Fall for groups of up to three students, following the previously sent guidelines. Please reach out to our Studio Operations Manager Tatum Grace Ludlam at [studiomanager@shufflesnyc.com](mailto:studiomanager@shufflesnyc.com) if you are interested in signing up for in-person private lessons for you or with your Pod. Private lessons will also still be available on Zoom.

Please feel free to reach out if you have any questions.

Have a wonderful rest of your summer,

Gail P. Crutchfield  
Founder & Executive Artistic Director